

West Berkshire Council Forward Plan

16 April 2020 - 31 July 2020

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EX3758	Economic Development Strategy and Delivery Plan		EX	01 April 2020	30/04/2020 EX		22/04/2020					Gabrielle Mancini	Place	Economic Development and Planning		No	Yes
EX3831	Post consultation Environment Strategy	To adopt the post consultation strategy.	EX	01 April 2020	30/04/2020 EX		22/04/2020					Paul Anstey	Place	Environment		No	Yes
EX3834	Padworth HWRC Opening Hours Trial	To recommend permanent changes to the Padworth and Newtown Road HWRC's following the trial extension of the Padworth opening hours	EX	01 April 2020	30/04/2020 EX		22/04/2020					Jon Winstanley	Place	Environment		No	No
EX3896	Community Bond Launch	To agree the process for the launch of the Community Bond.	EX	01 April 2020	30/04/2020 EX		22/04/2020					Joseph Holmes	Resources	Finance		No	Yes
EX3898	Land Disposal (Paragraph 3 - Information relating to financial/ business affairs of particular person)	To recommend the disposal of land located on Newtown Road, Newbury and Chestnut Walk, Hungerford	EX	01 April 2020	30/04/2020 EX		22/04/2020					Richard Turner	Resources	Finance		Yes	No
EX3899	Care Director Upgrade to Version 6	To agree to purchase an updated version of Care Director.	EX	01 April 2020	30/04/2020 EX		22/04/2020					Jo England/ Andy Sharp	People	Internal Governance		No	Yes
EX3900	Future Public Health Arrangements for West Berkshire. Wokingham and Reading Unitary Authorities		EX	01 April 2020	30/04/2020 EX							Nick Carter	Resources	Public Health and Community Wellbeing		No	Yes
EX3901	Community Solution Fund	To review the format of the current format of the fund.	EX	01 April 2020	30/04/2020 EX							Susan Powell	Resources	Public Health and Community Wellbeing			
EX3887	Local Government Association Corporate Peer Challenge - West Berkshire	To publish the results of the LGA Corporate Peer Challenge for West Berkshire Council and an action plan to address the recommendations within it.	EX	01 April 2020	30/04/2020 EX		22/04/2020					Catalin Bogos	Resources	Leader of the Council			
EX3903	Working with the Voluntary Sector		EX	01 April 2020	30/04/2020 EX		22/04/2020					June Graves	Resources	Public Health and Community Wellbeing		No	Yes
EX3878	Strategic Commissioning and Procurement	This paper seeks to outline current commissioning arrangements, propose changes for a future model of commissioning, outline its application for the Council and present a supporting Procurement Strategy for approval.	EX	01 April 2020	30/04/2020 EX		22/04/20					June Graves/Joseph Holmes	Resources	Internal Governance		No	Yes
GE3688	Internal Audit Plan 2020/23	To outline the proposed internal audit work programme for the next three year period from 2020/21 to 2022/23.	GE	01 April 2020			10/04/2020		20/04/2020 GE			Julie Gilhespey	Resources	Internal Governance		No	Yes
GE3690	Internal Audit – Interim Report 2019-20	To update the Committee on the outcome of internal audit work carried out during quarter three of 2019/20.	GE	01 April 2020			10/04/2020		20/04/2020 GE			Julie Gilhespey	Resources	Internal Governance		No	Yes
GE3889	Internal Audit Review of the Governance and Ethics Committee	The audit report set out the findings of the Internal Audit review of the effectiveness of the Governance and Ethics Committee which had been undertaken in response to a recommendation arising from the external review of the Internal Audit Service and its conformance with Public Sector Internal Audit Standards.	GE	01 April 2020			10/04/2020		20/04/2020 GE			Julie Gilhespey	Resources	Internal Governance		No	Yes
GE3637	External Audit Opinion 2018/19	To provide Members with the Final Annual Audit Letter 2018/19 from external auditor. The audit letter summarises the outcome from their audit work at West Berkshire Council in relation to the 2018/19 audit year.	GE	01 April 2020			10/04/2020		20/04/2020 GE			Shannon Coleman-Slaughter	Resources	Finance		No	Yes
GE3689	External Audit Plan 2020-21	To provide Members with a copy of the External Audit Plan for 2020-21	GE	01 April 2020			10/04/2020		20/04/2020 GE			Shannon Coleman-Slaughter	Resources	Internal Governance		No	Yes
GE3890	2018/19 External Audit Lessons Learned and 2019/20 Year End Preparation	To inform Members of the preparation underway for the production of the 2019/20 Financial Statements	GE	01 April 2020			10/04/2020		20/04/2020 GE			Shannon Coleman-Slaughter	Resources	Finance		No	Yes

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ID3873	Case Programmes for Public Rights of Way Work for 2020/21	To agree the case programmes for Public Rights of Way Work for 2020/21.	ID	01 April 2020		01/04/2020	tbc					Elaine Cox	Place	Transport and Countryside		No	Yes
PC3841	Parental Leave Policy for Councillors	To adopt a parental leave policy for Councillors in accordance with the motion that was approved at the 12 September 2019 Council meeting.	PC	01 April 2020							24/04/2020 PC	Abi Witting	Resources	Leader, Strategy and Communications		No	Yes
C3838	Amendments to the Constitution	To consider amendments arising out of the Constitution Review Task Group.	C	01 May 2020			10/04/2020	12/05/2020 C	20/04/2020 GE			Moira Fraser	Resources	Internal Governance		No	No
C3877	Appointments to Outside Bodies	To consider and agree West Berkshire Council's nominations to the following Outside Bodies: Royal Berkshire Fire Authority, Thames Valley Police and Crime Panel and the Local Government Association General Assembly.	C	01 May 2020			01/05/2020	12/05/2020 C				Moira Fraser	Resources	Leader of the Council		No	No
C3687	Monitoring Officer's Annual Report to the Governance and Ethics Committee –2019/20	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	C	01 May 2020			10/04/2020	12/05/2020 C	20/04/2020 GE			Sarah Clarke	Resources	Internal Governance		No	No
EX3798	Revenue Financial Performance Report - Outturn for 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 June 2020	11/06/2020 EX		03/06/2020					Melanie Ellis	Resources	Finance, Transformation and Property		No	Yes
EX3802	Capital Financial Performance Report - Outturn for 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 June 2020	11/06/2020 EX		03/06/2020					Shannon Coleman-Slaughter	Resources	Finance, Transformation and Property		No	Yes
EX3807	Cultural Heritage Strategy	To adopt the Council's Cultural Strategy post the consultation exercise.	EX	01 June 2020	11/06/2020 EX		03/06/2020					Paul James	Environment	Public Health and Community Wellbeing		No	Yes
GE3819	Strategic Risk Register Update Q4 2019/20	To provide an update on the Strategic Risk Register as at Q4 of 2019/20.	GE	01 June 2020			08/06/2020		16/06/2020 GE			Catalin Bogos	Resources	Internal Governance		No	Yes
C3839	Amendments to the Constitution	To consider amendments arising out of the Constitution Review Task Group.	C	01 July 2020			tbc	01/07/2020 C	tbc			Moira Fraser	Resources	Internal Governance		No	No
EX3716	Key Accountable Performance 2019/20: Quarter Four	To report Q4 outturns for the Key Accountable Measures which monitor performance against the 2019/20 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 July 2020	16/07/2020 EX		08/07/2020					Catalin Bogos	Resources	Internal Governance		No	No
EX3833	Housing Strategy	To adopt a new Housing Strategy	EX	01 July 2020	16/07/20 EX		08/07/2020					Neil Coles	Place	Economic Development and Planning		No	Yes
EX3902	Adoption of the Housing Allocations Policy		EX	01 July 2020	16/07/2020 EX							Liz Martin	Place	Economic Development and Planning		No	Yes
GE3820	West Berkshire Council Financial Statements 2019/20	To provide Members with the final copy of the Council's Financial Statements	GE	01 July 2020			17/07/2020		27/07/2020			Andy Walker	Resources	Finance		No	Yes
GE3821	Internal Audit Annual Assurance Report 2018/19	The Public Sector Internal Audit Standards (PSIAS) require the Audit Manager to make a formal annual report to those charged with governance within the Council.	GE	01 July 2020			17/07/2020		27/07/2020			Julie Gillhespey	Resources	Internal Governance		No	Yes

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GE3822	Financial Year 2019/20 Going Concern Assessment	This report summarises the management assessment of the Council continuing to operate as a going concern for the purposes of producing the Statement of Accounts for 2019/20.	GE	01 July 2020			17/07/2020		27/07/2020			Shannon Coleman-Slaughter	Resources	Finance		No	Yes
GE3823	Annual Governance Statement	To allow the committee to review the Annual Governance Statement before it is signed by the Leader and Chief Executive	GE	01 July 2020			17/07/2020		27/07/2020			Andy Walker	Resources	Internal Governance		No	Yes
GE3824	External Audit Fee 2020-21	To present to members the Audit Fee Letter for 2020/21 from Grant Thornton. The letter sets out the fee for the audit in line with the prescribed scale fee set by the Public Sector Audit Appointments Ltd (PSAA).	GE	01 July 2020			17/07/2020		27/07/2020			Shannon Coleman-Slaughter	Resources	Internal Governance		No	Yes